

SAN BRUNO

Community Foundation

2020-2021 COMMUNITY GRANT STATUS REPORT FORM

(For Grantees who have not yet expended all of the Grant funds
by the time of application submission)

To apply for a **2021-2022** Community Grant, Grantees that received a Community Grant in **2020-2021** must provide an update on that grant by submitting either (1) its Grant Report to The San Bruno Community Foundation for its 2020-2021 Community Grant or (2) a Status Report on its 2020-2021 Community Grant (this form).

A Grantee that has not yet expended all of the Grant funds by the time it submits its Grant Application for a 2021-2022 Community Grant should upload this completed Status Report Form to its 2021-2022 Grant Application.

Terms used herein have the same definition as given in the Grant Agreement.

I. Grant Information

Grantee: _____

Project/Program Funded: _____

Grant Period: January 1, 2021 – December 31, 2021
(edit end date if you have received an extension)

Grant Amount: \$ _____

Grant Amount Expended Thus Far: \$ _____

II. Status Report

A. **Confirmation of Requirements.** Please confirm that each of the following requirements has thus far been met consistent with the Grant Agreement **by checking each box**. If you are not able to confirm any of the requirements below, please provide an explanation in a narrative attached to this report.

- ☐ The Grant was used in furtherance of the Grant Purposes
- ☐ The Grant was not used in violation of or in a manner inconsistent with the Grant Agreement
- ☐ No changes have occurred to Grantee's tax-exempt status since the Grant Agreement was entered into

B. **Programmatic Accomplishment(s).** In an attached narrative no longer than two pages total, please respond to the following questions:

1. If Grantee received an adjustment in the use of the Grant funds from SBCF (e.g., extension of Grant Period or change in Grant Purposes, due to COVID-19 impacts), please explain the adjustment and the reason behind the adjustment.
2. How has Grantee used the Grant funds thus far? What portion of the Grant funds have been expended and for what uses? What is Grantee's timeline for expending the remainder of the Grant funds?
3. What has Grantee thus far accomplished with the Grant? Describe the goals for the funded program as well as the Grantee's success thus far in meeting those goals.
4. Other than those mentioned in #B.1., has Grantee experienced any challenges in carrying out this program as planned? Does Grantee foresee any issues that may prevent it from accomplishing its goals or completing this program?

I hereby certify that the above and attached statements are true, accurate, and complete.

Signature of Authorized Representative

Date

Name of Authorized Representative

Title of Authorized Representative

Upload this completed, signed Status Report and any necessary attachments in PDF format as part of Grantee's 2021-2022 Community Grant Application.