

# SAN BRUNO

## Community Foundation

Board of Directors

Emily Roberts, President • Jim Ruane, Vice President • John P. McGlothlin, Secretary • Tim Ross, Treasurer  
Raul Gomez • Nancy A. Kraus • Malissa Netane-Jones  
Leslie Hatamiya, Executive Director

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**GOVERNOR'S EXECUTIVE ORDER N-25-20\*\*\*\*  
CORONAVIRUS COVID-19  
AND SAN MATEO COUNTY HEALTH DIRECTIVE  
FROM MARCH 14, 2020**

*On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the San Bruno Senior Center is no longer open to the public for meetings of the San Bruno Community Foundation Board of Directors.*

*If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at [info@sbcf.org](mailto:info@sbcf.org) or at [mthurman@sanbruno.ca.gov](mailto:mthurman@sanbruno.ca.gov). The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Foundation Board of Directors, and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Foundation Board of Directors and filed with the agenda packet becoming part of the public record for that meeting.*

*Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Melissa Thurman, City Clerk by 12:00 p.m. the day of the meeting at (650) 619-7070 or by email at [mthurman@sanbruno.ca.gov](mailto:mthurman@sanbruno.ca.gov). Notification in advance of the meeting will enable the San Bruno Community Foundation to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.*

### AGENDA

#### SAN BRUNO COMMUNITY FOUNDATION

#### Regular Meeting of the Board of Directors

**December 2, 2020**

**7:00 p.m.**

#### **Zoom Meeting Details:**

<https://us02web.zoom.us/j/89882424456?pwd=Q1dybVFVZkd6MzA0MDRYL0RUV0NBdz09>

**Webinar or Meeting ID:** 898 8242 4456

**Webinar or Meeting Password:** 386001

**Zoom Phone Line:** (669) 900-6833 (same webinar ID and password as above)

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### 1. Call to Order/Welcome

### 2. Roll Call

3. **Public Comment:** Individuals are allowed three minutes. It is the Board's policy to refer matters raised in this forum to staff for research and/or action where appropriate. The Brown Act prohibits the Board from discussing or acting upon any matter not agendaized pursuant to State Law.

4. **Presentation:** Recognition of San Bruno City Councilmember Laura Davis for her service to the San Bruno community and her support of the San Bruno Community Foundation

5. **Approval of Minutes:** November 4, 2020, Regular Board Meeting

### 6. Executive Director's Report

7. **Consent Calendar:** All items are considered routine or implement an earlier Board action and may be enacted by one motion; there will be no separate discussion unless requested by a Board Member or staff.

a. Adopt Resolution Ratifying Election of 2021 Officers

b. Receive and Approve Treasurer's Report (October 2020 Financial Statements)

### 8. Conduct of Business

a. Receive Recommendation from Community Grants Fund Review Panel and Adopt Resolutions Awarding 2019-2020 Community Grants Totaling \$300,000

b. Receive Report on the Small Business Recovery and Assistance Program (COVID-19 Relief Grant) from Bay Area Entrepreneur Center Director Pcyeta Stroud

c. Receive Report on the San Bruno Recreation and Aquatic Center Project from San Bruno City Manager Jovan Grogan

d. Receive Report on Other Programs (Crestmoor Neighborhood Memorial Scholarship, Other Strategic Grants, and Off-Cycle Responsive Grants) and Adopt Resolution Increasing Fiscal Year 2020-2021 Program Budget for the Crestmoor Neighborhood Memorial Scholarship to \$190,000

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e. Receive Report from Ad Hoc Committee on Strategic Planning Process and Adopt Resolution Directing Executive Director Leslie Hatamiya to Execute a Consulting Agreement with the Public Dialogue Consortium for Community Engagement and Strategic Planning Services in an Amount Not to Exceed \$35,000

f. Report from Investment Committee

### **9. Board Member Comments**

**10. Adjourn:** The next regular meeting of the Board of Directors is scheduled for Wednesday, January 6, 2021, at 7:00 p.m.